

**WRITTEN AGREEMENT FOR THE NAVAL RESERVE REENLISTMENT/EXTENSION BONUS**  
(Chapter 5, Title 37, U.S. Code, Section 308b)

**PRIVACY ACT STATEMENT**

**AUTHORITY:** Chapter 5, Title 37, U.S. Code, Section 308b.  
**PRINCIPLE PURPOSE:** To establish eligibility for the Reserve Component Incentive Bonus Program.  
**ROUTINE USES:** Information will be used as a resource document indicating participation status of each servicemember in the Reserve Components Incentive benefits program. Determination of participation status or eligibility will involve computer matching between Department of the Navy and the Defense Finance and Accounting Service (DFAS) using information from this document.  
**DISCLOSURE:** Voluntary; however, failure to provide the Social Security Number may delay processing of this agreement and may result in the respondents eligibility not being established.

**I. SERVICE MEMBER (Print or Type)**

|                                       |                            |                       |                                       |
|---------------------------------------|----------------------------|-----------------------|---------------------------------------|
| a. Name (LAST, First, Middle Initial) | b. Social Security Number: | c. Bonus RATING / NEC | d. Bonus Award Level: (From message ) |
|---------------------------------------|----------------------------|-----------------------|---------------------------------------|

**2. ACKNOWLEDGEMENT**

1. In connection with my reenlistment/extension in the Naval Reserve, I hereby acknowledge that I must fully meet the eligibility criteria listed in this section to be considered for bonus entitlement under the Reserve Component Incentives Program. I further acknowledge that final determination of bonus entitlement resides with Commander, Naval Reserve Forces Command upon adjudication of my application for bonus approval.

a. I am reenlisting or voluntarily extending my enlistment in a permanent rating or specialty that is approved for bonus entitlement by Commander, Naval Reserve Forces Command.

b. I have not more than 16 years of total military service as calculated from my Pay Entry Base Date (PEBD) upon the date of this reenlistment/extension.

c. I have not previously received a Drilling Reserve reenlistment/extension bonus except as provided in paragraph d. below

d. If I am entering into a 3-year bonus agreement, I understand that I may qualify for an additional bonus if I reenlist or extend my enlistment for a second 3-year term on or before the date upon which my initial 3-year reenlistment/extension would expire. I also understand that to be eligible, my rating or specialty must continue to qualify for bonus entitlement.

e. I am a member of the Naval Reserve in an Inactive Duty Training (IDT) status and I am a satisfactory drill participant per current Naval Reserve directives.

**3. OBLIGATION**

1. I shall incur the obligations of this agreement as follows:

a. I am reenlisting/extending for a period of 3 or 6 years and I shall serve satisfactorily as prescribed by regulations for the entire period of my reenlistment/extension.

b. I further obligate to serve in the same Military Department and in the same rating or specialty for which the bonus is approved, unless excused for the convenience of the Government.

**4. AUTHORIZED NON-AVAILABILITY**

If I am not able to continue to serve in the Drilling Reserve for a valid reason approved by the Commander, Naval Reserve Forces Command, following a period of satisfactory Reserve participation, I may be authorized up to one year of non-availability. I understand that if approved, I shall be suspended from this incentive and not receive payments during the period of suspension. To regain eligibility for further payments I must return to a Drilling Reserve status prior to the expiration of the approved non-availability and extend my commitment for the duration of the approved non-availability to serve the full qualifying period in the Drilling Reserve. Entitlement to subsequent payments shall resume on the adjusted anniversary date of satisfactory, creditable Drilling Reserve service (i.e., the date shall be adjusted for the period of non-availability). Failure to meet reinstatement criteria shall result in termination of the incentive and recoupment, as appropriate. Only one period of release is permitted during the qualifying contractual agreement.

**5. ENTITLEMENTS**

1. Based upon the bonus award level of my qualifying rating or specialty listed above in block 1 d, I shall receive my enlistment bonus payments as follows:

a. Six-year contract:  
T1A = Total bonus of \$15,000, T2A = Total bonus of \$10,000 and T3A = Total bonus of \$7,500. I will receive an initial payment equal to one half of the total bonus amount and five equal annual payments that will be paid upon satisfactory completion of service for the preceding year.

b. Three-year contract (first):  
T1B = Total bonus of \$7,500, T2B = Total bonus of \$5,000 and T3B = Total bonus of \$3,000 I will receive an initial payment equal to one half of the total bonus amount and five equal annual payments that will be paid upon satisfactory completion of service for the preceding year..

c. Three-year contract (second):  
T1C = Total bonus of \$6,000, T2C = Total bonus of \$4,000 and T3C = Total bonus of \$2,000. I will receive an initial payment equal to one half of the total bonus amount and five equal annual payments that will be paid upon satisfactory completion of service for the preceding year..

d. I understand that all applicable individual federal, state and local taxes are deducted prior to actual payments being made.

**6. STATEMENT OF UNDERSTANDING**

1. I shall be terminated from eligibility as follows:

a. If I fail to participate satisfactorily in training with the Drilling Reserve per current directives that includes maintaining medical and dental readiness.

b. If I separate from the Drilling Reserve for any reason (including High Year Tenure (HYT), voluntary recall to Active Duty or order to Active Duty for Special Work, or Active Duty Training, for more than 179 consecutive days); other than by death, injury, illness or other impairment not the result of my own willful misconduct.

c. If I voluntarily change to a non bonus-eligible rating without the express direction of Commander, Naval Reserve Forces Command.

d. If I fail to extend the contracted term of service for a period of authorized non-availability.

2. If I am my eligibility is terminated for any of the reasons stated in subsection 1, above, an amount to be recouped or reimbursed shall be computed, as follows:  
The number of months I have served satisfactorily during the term for which my bonus has been paid shall be multiplied by the monthly rate authorized by the particular bonus. That amount shall be subtracted from the total amount of bonus paid to me to date. If the calculation indicates overpayment to me, I will refund that amount to the Government of the United States. If the calculation indicates that I have earned more than I have been paid, I shall receive a final payment in that amount.

3. Termination from bonus entitlement and/or any refund made by me shall not affect my period of obligation to serve in the Ready Reserve.

4. Recoupment of a bonus payment as calculated under subsection 2, above, shall be waived if termination was for any of the following reasons:

a. I am accepting an immediate appointment as an officer in the Ready Reserve, and have completed more than 1 year of the incentive contract term.

b. I am involuntarily separated from the Drilling Reserve as result of unit inactivation, relocation, reorganization, or a directed reduction in the Drilling Reserve force.

c. I am not recommended for retention in the Naval Reserve as determined by a medical review board, and that my medical condition was not caused by my own willful misconduct.

5. I have read and understand each of the statements above, and understand that they are intended to constitute all promises or agreements whatsoever concerning my reenlistment or extension of enlistment. No other promises, representations, or commitments have been made to me in connection with my reenlistment/extension bonus.

**7. SERVICEMEMBER**

|  |         |              |         |
|--|---------|--------------|---------|
| a. TYPED OR PRINTED NAME (LAST, First, Middle Initial) | b. Rank | c. Signature | d. Date |
|--|---------|--------------|---------|

**8. COMMANDING OFFICER OR DESIGNEE**

|  |          |              |         |
|--|----------|--------------|---------|
| a. TYPED OR PRINTED NAME (LAST, First, Middle Initial) | b. Grade | c. Signature | d. Date |
|--|----------|--------------|---------|